

## Associate Lease

Please find below the information required to enable SalaryMasters to provide an accurate calculation for the management of your existing vehicle, via an Associate Lease. Please complete this form and email to [customercare@salarymasters.com.au](mailto:customercare@salarymasters.com.au)

1. Your Details			
First Name <i>(incl middle name if applicable)</i>		Date of Birth	/ /
Last Name		Preferred Name <i>(if applicable)</i>	
Residential Address			
Contact Number			
Email Address			
Previous Employer			
New Employer		Employee Number	
Gross Annual Salary	\$	Employment Start Date	/ /
2. Vehicle Details			
Make		Body Type	
Model			
Build Date	/ /	Colour	
Transmission		Fuel Type	
Registration Number		Registration Expiry	/ /
Estimated Kms Per Year		Current Kms <i>(Odometer Reading)</i>	
Vehicle Purchase Price	\$	Vehicle Purchase Date	/ /
Has the vehicle previously been leased with your current employer or associated entity?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Next Scheduled Service	/ /	Estimated Tyre Wear Remaining <i>(tick appropriate box)</i>	<input type="checkbox"/> 20% <input type="checkbox"/> 40% <input type="checkbox"/> 60% <input type="checkbox"/> 80%
3. Associate Details <sup>1</sup>			
Associate's Full Name		ABN	
Address			
Email Address		Contact Number	
BSB Number		Account Number	
Start Date	/ /	End Date	/ /
Monthly Lease Payment <i>(incl GST) - if current loan in place</i>	\$		
4. Fringe Benefits Tax Details (Office Use Only)			
Original FBT Base Value	\$	New FBT Base Value	\$
5. Insurance Details			
Please provide details of your comprehensive insurance <i>(by attaching your policy)</i>	Premium <i>(incl GST)</i>	\$	Expiry Date / /

<sup>1</sup> The Associate must own the vehicle, either outright or with an existing loan arrangement.

The following documents must be attached before SalaryMasters can proceed with a calculation:

1. Proof of your ABN - An ABN is mandatory for Associate Leases. This can be obtained free of charge through the Australian Business Registry.
2. A copy of the registration form from your road authority showing the vehicle is registered in the name of the Associate (mandatory to support this arrangement).
3. If applicable, please provide proof of GST registration.
4. A copy of your Comprehensive Insurance Policy.